

PUBLIC HOUSING AGENCY

SAINT PAUL

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Saint Paul, Minnesota 55101-2240
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Hearing Impaired: (651) 292-7280

March 6, 2003

Dear Scattered Site Resident:

HUD WILL INSPECT SOME PHA UNITS FROM MARCH 17 – 21, 2003

An inspector for HUD (the U.S. Department of Housing and Urban Development) **MAY** inspect your home on Wednesday, March 19, 2003 between the hours of 8:00 a.m. and 4:30 p.m. or within one week after that date. The PHA has been told that the inspector is coming, but we will not know which homes and apartments will be inspected until the inspector arrives.

- HUD contracts with inspectors who go to every public housing agency every year. HUD grades each PHA on how it maintains its properties, based on these inspections. HUD also uses the information when it asks Congress for money for public housing each year.
- **NOT EVERY HOUSE AND APARTMENT WILL BE INSPECTED.** The inspector will randomly choose about 150 scattered site homes and some apartments at every PHA hi-rise and family development. .
- The PHA **MUST** allow HUD's inspector to see the homes and apartments that are picked. You do not have to be present. **IF YOU ARE NOT HOME, A PASS KEY WILL BE USED TO ENTER YOUR HOUSE.** This inspection cannot be rescheduled. **IF YOU HAVE A GARAGE WITH A LOCK, PLEASE LEAVE IT UNLOCKED THE DAY OF THE INSPECTION, OR LEAVE THE KEY ON THE KITCHEN COUNTER.**
- A PHA employee must go with HUD's inspector, but this inspection is only for HUD's purposes. PHA staff will still do their regular inspections at other times for housekeeping, maintenance needs and other purposes. However, if PHA staff see serious problems in homes or apartments during HUD's inspection, they will report them to Housing Managers or the Maintenance Department.

If you have any questions about the upcoming HUD inspection, please call your Management Office.

Thank you for your cooperation.

PHA Scattered Site Management
MN46P001-023

cc: H. Petro, C. Toavs, A. Rojas, A. Hester, L. Connolly