



BOARD OF COMMISSIONERS  
MONTHLY BUSINESS MEETING

MAY 26, 2021

9:00 A.M.

W. ANDREW BOSS BUILDING  
555 N. WABASHA ST.

I. ROLL CALL

II. MISSION MOMENT

III. INTRODUCTION OF NEW STAFF:

IV. APPROVAL OF MEETING MINUTES: APRIL 28, 2021

V. REVIEW OF BILLS AND COMMUNICATIONS: BANK REGISTERS FOR  
APRIL 2021

VI. UNFINISHED BUSINESS

**VII.A. NEW BUSINESS CONSENT ITEMS**

The following items are considered to be routine or non-controversial and will be approved in one motion, without discussion. If a Board member or other meeting attendee wishes to discuss a particular item, that person should inform the Chair and the item will be moved to the Discussion portion of the agenda.

1. RESOLUTION IN RECOGNITION OF DEDICATED SERVICE BY RON MOEN
2. MINNESOTA DEPARTMENT OF TRANSPORTATION TEMPORARY EASEMENT AT RAVOUX HI-RISE
3. REFUSE HAULING SERVICES AT ROOSEVELT HOMES; CONTRACT NO. 22-002
4. REFUSE HAULING SERVICES AT MT. AIRY HOMES; CONTRACT NO. 22-001
5. FURNACE REPLACEMENTS AT MCDONOUGH HOMES; CONTRACT NO. 22-011

**VII.B. NEW BUSINESS DISCUSSION ITEMS**

NONE

## **VIII. INFORMATIONAL ITEMS**

- A. SCATTERED SITE CAPITAL NEEDS ASSESSMENT (CNA)
- B. AFFORDABLE HOUSING DEVELOPMENT
- C. RAMSEY COUNTY ECONOMIC COMPETITIVENESS AND INCLUSION PLAN
- D. AUTOMOBILE LIABILITY INSURANCE; NON-COMPETITIVE CONTRACT RENEWAL
- E. RENT RECOVERY MONITORING
- F. HUD AWARD LETTER; EMERGENCY HOUSING VOUCHERS (EHVs)
- G. SUMMARY OF EXTERNAL REVIEWS AND AUDITS; ANNUAL REPORT
- H. FRAUD PREVENTION INITIATIVE UPDATE; ANNUAL REPORT
- I. LEAD-BASED PAINT MONITORING AND ABATEMENT; ANNUAL REPORT



**RESOLUTION NUMBER 21-5/26-01**

**RESOLUTION IN RECOGNITION OF  
DEDICATED SERVICE**

**By**

**RON MOEN**

**W**hereas, Ron Moen served the St. Paul Public Housing Agency and its residents for over 36 years, from May 22, 1985 until his retirement on July 7, 2021; and

**W**hereas, he provided distinguished service in many ways, including the following:

- Ron began his PHA employment as an Accountant I in 1985 and earned successive promotions based on his exceptional knowledge, skills and abilities in the Finance and Accounting field, becoming Finance Director/Controller in 2007.
- Ron consistently demonstrated a thorough mastery of HUD requirements and government accounting standards as they have evolved over the years, combined with his meticulous attention to details, which has contributed to the PHA's outstanding record of "finding-free audits" by independent public auditors for 22 of the last 23 years.
- His commitment to high standards for the PHA, his staff and himself were recognized by the Government Finance Officers Association of the U.S. and Canada, which has awarded the PHA its "Certificate of Achievement for Excellence in Financial Reporting" for 15 consecutive years.
- Ron strengthened the PHA's financial position in countless ways, including designing the PHA's Asset Management Project grouping that maximized HUD subsidies, investing the Agency's available cash for maximum safety and return, utilizing the Minnesota Revenue Recapture program to collect amounts owed by former PHA residents, and creating essential spreadsheets and other financial analysis tools to guide operational decisions (especially in the Housing Choice Voucher program).
- Ron willingly shared his expertise with coworkers, training staff and advising on financial questions, Information Technology solutions and other important issues.
- Throughout his long tenure with the PHA, Ron demonstrated his commitment to the Agency's mission, residents and community by serving with professionalism and a consistent pursuit of excellence in all aspects of his work, which made him an outstanding leader of the Finance Department and member of the Directors team.

**N**OW THEREFORE BE IT RESOLVED, that we, the Board of Commissioners of the Public Housing Agency of the City of Saint Paul, on behalf of the Board, the staff, and residents, do recognize and hereby acknowledge with deep appreciation, respect, and admiration for the services provided to the Agency and community by Ron Moen and we wish him well in his retirement.

**May 26, 2021**

**PUBLIC HOUSING AGENCY OF THE CITY OF SAINT PAUL****REPORT TO COMMISSIONERS****FROM JON M. GUTZMANN  
EXECUTIVE DIRECTOR****REGARDING** Minnesota Department of Transportation  
Temporary Easement at Ravoux Hi-Rise**DATE** May 26, 2021

Staff requests Board approval to execute a temporary easement in favor of the Minnesota Department of Transportation (MnDOT) to grant the temporary use of a small strip of land (5 feet wide) along the southern edge of the site of the PHA's hi-rise at 280 Ravoux Street. MnDOT plans to make improvements to the sidewalk which is adjacent to the PHA's property, to comply with requirements of the Americans with Disabilities Act (ADA). The area of the temporary easement is 3,356 square feet and the easement would expire on December 1, 2023.

The construction work is expected to occur in either the 2021 or 2022 construction season, but MnDOT asked to extend the easement until 2023 in case the project needs to be revisited for additional work or corrections. The temporary easement should not impact any PHA structures and MnDOT expects the work will not damage the PHA's in-ground sprinkler system that is installed adjacent to the sidewalk. Any damage to PHA property associated with the work will be repaired by the MnDOT contractor at their expense. Although residents may be temporarily inconvenienced while the work is in progress, when it is done they will benefit from the ADA modifications.

MnDOT completed an appraisal of the property on November 29, 2020 to determine the value of the temporary easement. Based on the appraisal, MnDOT is offering the PHA \$15,200 for damages or loss in value of the property related to the temporary easement. Both PHA staff and Legal reviewed the appraisal and temporary easement agreement and concluded that it is in the best interests of the PHA to accept MnDOT's proposal.

TDA/BNF

Attachments: Parcel Sketches

# PARCEL SKETCH "PROPOSED"

## RIGHT OF WAY PARCEL LAYOUT



C.S. 6282-911












S.P. 6283-255

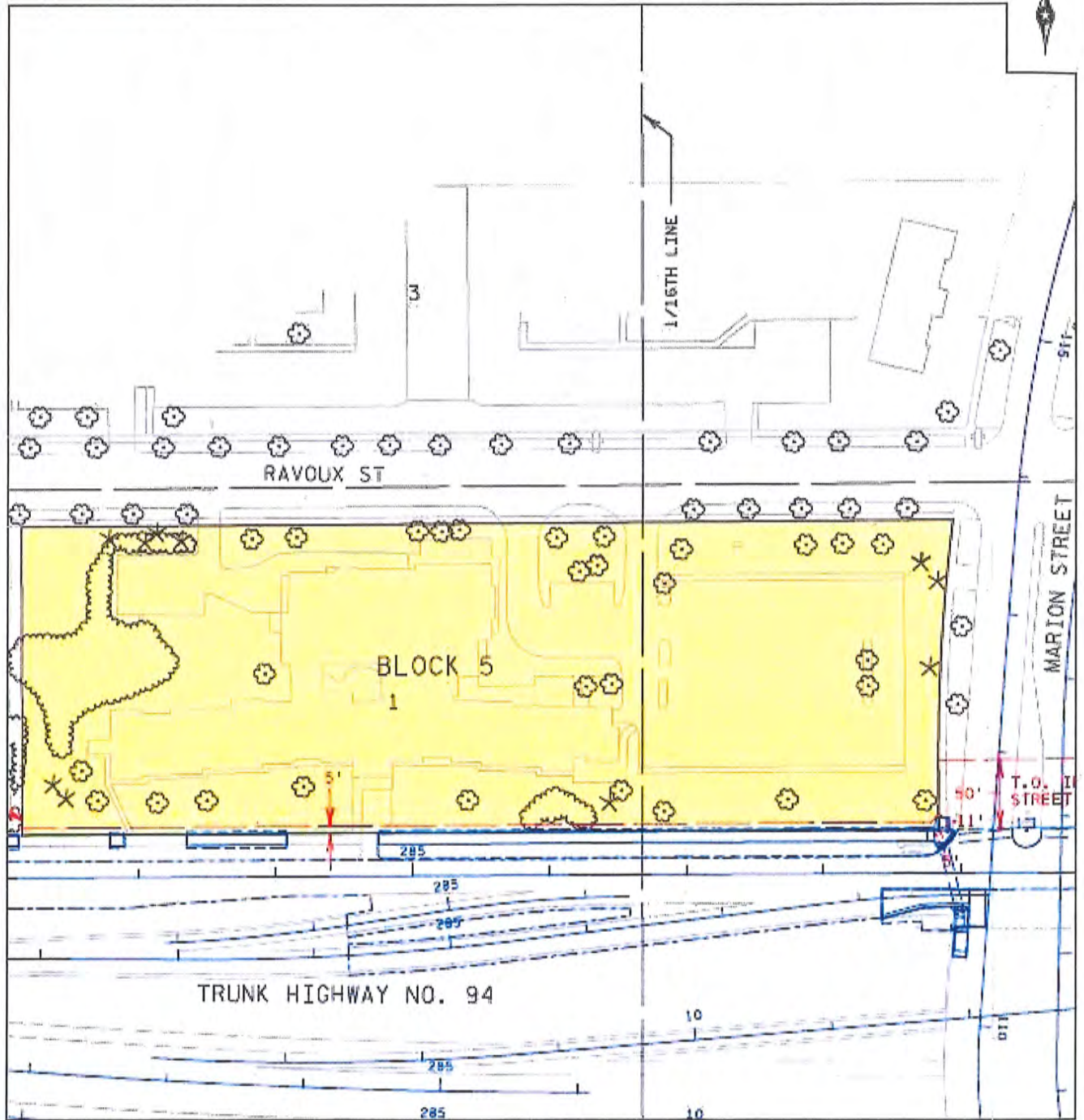
COUNTY: Ramsey

PARCEL NUMBER: 285B

OWNER: PUBLIC HOUSING AGENCY OF THE CITY OF ST PAUL

SCALE 1" = 100 ft.

- |  |  |   |
|--|--|---|
|  Parent Tract                               |  Existing Highway Easement to be purchased in F&E |  Existing Access Control |
|  New Right of Way (Fee) or Highway Easement |  Permanent Easement                               |  Inplace R/W Line        |
|  Temporary Easement                         |  |  New Access Control      |
|  |  |  New R/W Line            |
|  |  |  Temporary Easement      |
|  |  |  Proposed Construction   |



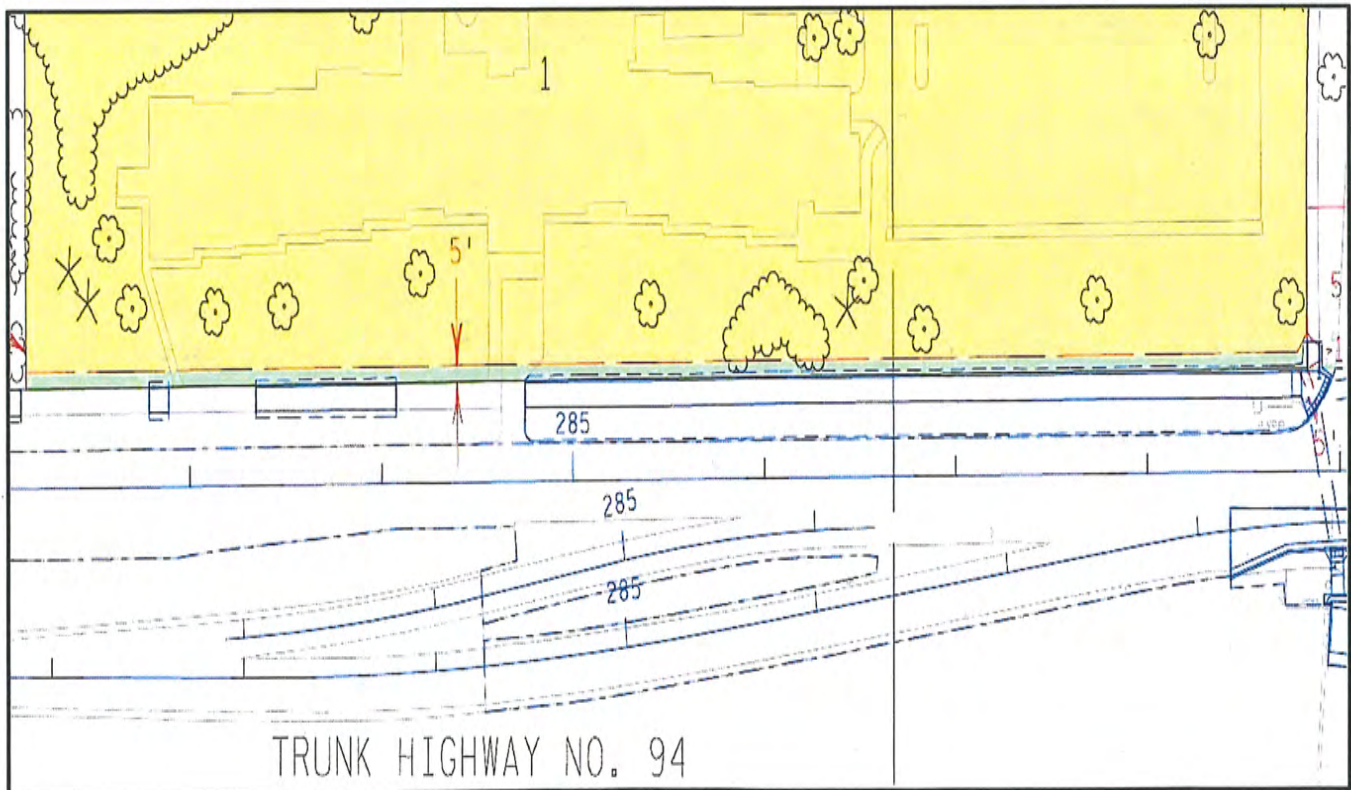
LAYOUT SKETCH BY: KAH

DATE: 10/9/2020

**Aerial View:**



**PARCEL SKETCH "PROPOSED" CLOSE UP VIEW**



**PUBLIC HOUSING AGENCY OF THE CITY OF SAINT PAUL****REPORT TO COMMISSIONERS****FROM JON M. GUTZMANN  
EXECUTIVE DIRECTOR****REGARDING** Refuse Hauling Services at  
Roosevelt Homes  
Contract No. 22-002**DATE** May 26, 2021

Staff requests Board approval to award a one-year contract for refuse hauling services for the 320 family units at Roosevelt Homes to the sole bidder, Republic Services of Inver Grove Heights, Minnesota for a bid amount of \$4,760.64 per month, or \$3.43 per unit per week. If approved, the contract will begin on July 1, 2021 and run for an initial period of one year, with an option to extend annually for a maximum contract term of five years. The price includes new 90-gallon plastic trash containers on wheels that are provided and serviced by the contractor. The PHA is currently paying \$3,942.07 per month, or \$2.84 per unit per week, so the new bid amount results in an \$818.57 per month (21%) increase in cost, or approximately \$9,823 per year.<sup>1</sup> This is the same weekly unit rate paid by the PHA in 2009. This pricing is also the same new weekly rate for services at Mt. Airy Homes (\$3.43). A copy of the bid tabulation dated May 11, 2021 is attached.

The invitation to bid was advertised in newspapers and posted to a publicly accessible website for review. PHA staff also contacted and solicited bids directly from six refuse hauling companies which service the greater metropolitan area. However, only Republic Services submitted a bid. One company could not meet the requirements stated in the technical specifications of the contract documents due to the company's policy/liability issues. One

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<sup>1</sup> The last formal contract (16-002), for two years, was approved by the Board on April 22, 2015. When that contract was ending in 2019 refuse hauling prices increased substantially, related to the City-mandated organized trash collection system. Therefore staff issued the current informal contract (19-140) for two years in 2019. That contract amount was increased to the rates shown above in January 2021 due to higher tipping fees charged by the County.

company was unable to bid because they are not able to satisfy the contractual obligations and would not be able to procure the new carts in time to service these properties. Advanced Disposal, with whom the PHA has previously contracted for refuse hauling services, has been acquired by another potential bidder, Waste Management. Due to the timing of the merger, Advanced Disposal and Waste Management were unable to submit bids. Two trash haulers were not responsive.

Staff anticipates that approximately \$57,128 will be spent during each year of this contract. Employer Information Report for Republic Services is attached. Because this contract is based on unit prices, it is not subject to the Section 3 Policy's requirement for contributing to the PHA's Section 3 Training Fund.

Sufficient funds for this contract are in the current RAD PBRA Operating Budget for Roosevelt Homes and will be included in the proposed budget for next year. Even though only one bidder responded to this bid solicitation, the contract is not subject to HUD approval because it is a normal expense necessary for the operations of the property, and not for the use of Reserve for Replacement funds.

TDA/VMA/JTL

Attachments: Bid Tabulation  
Employer Information Report





**Refuse Hauling Services at Roosevelt Homes**

Contract No. 22-002

Time of Bid Opening: TUESDAY May 11, 2021, 11:30 a.m.

Place of Bid Opening: 200 Arch Street East, St. Paul, Minnesota  
<https://zoom.us/j/99413171105?pwd=NVJmOEI1S2ZydGlrGpkZTFXQ2VZQT09>

Meeting ID: 994 1317 1105

Passcode: 423927

ANNOUNCEMENT: Although these bids are being publicly opened and read aloud, the PHA does not thereby waive any informalities or irregularities with respect to such bids. The PHA reserves the right to reject any or all bids or to waive any informalities in the bidding. The bids will be available at this office for public inspection.

**Tabulation of Bids**

<b>Bidder</b>		<b>Bid Item</b>	<b>Bid Amount</b>
1	Republic Services 4325 Sixty-Sixth Street E. Inver Grove Heights, MN 55076	A. Weekly Service	\$ 3,456.00 /Month
		B. 9.75% MN State Fee	\$ 336.96 /Month
		C. 28% County Fee	\$ 967.68 /Month
		<b>Total</b>	<b>\$ 4,760.64 /Month</b>

Bids Opened By: T. Braun

In Attendance: V. Austin, J. LaSota, T. Braun-PHA; G. Crees - Republic Svcs

Bids Recorded By: T. Landers

**EQUAL EMPLOYMENT OPPORTUNITY  
Employer Information Report**

Company Name: Republic Services Contact Person: Denise Skaar  
 Address: 4325 166th St E Telephone #: 651.286.4571  
 City: Inver Grove Heights Fax #: 651-286-4547  
 State: MN Zip: 55076 Fed. Tax ID #: 66-071-6904  
 Email Address: DSkaar@republicservices.com

**Company Owner\* Information:**

- |   |   |
|---|---|
| <u>Category:</u>                                  | <u>Native Origins in:</u>   |
| 1 <input type="checkbox"/> White American         | Europe, North America, or the Mid-East  |
| 2 <input type="checkbox"/> African American       | Any Black racial group in Africa  |
| 3 <input type="checkbox"/> Native American Indian | North America, and maintain cultural identification through tribal affiliation or community recognition, not including Eskimos or Aleuts. |
| 4 <input type="checkbox"/> Hispanic American      | Mexico, Puerto Rico, Cuba, Central or South America, or other Spanish origin, culture, or descent, regardless of race.                    |
| 5 <input type="checkbox"/> Asian/Pacific American | Far East, Southeast Asia, the Indian Subcontinent, Pacific Islands  |
| 6 <input type="checkbox"/> Hasidic Jew            |   |
| 7 <input type="checkbox"/> Female                 |   |
| 8 <input type="checkbox"/> Disabled               |   |

\* Owner is defined as: one who owns and controls at least 51% of the business, and is involved with the daily operation and management of the business.

**Company Employee Information:**

Report the number of all employees - permanent, part-time, apprentices

Occupation Category	White		African American		Nat. Amer. Indian		Hispanic American		Asian/Pacific American		Disabled		Totals		
	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	All
Officials & Managers	9	0	0	2	0	0	1	0	0	0	0	0	10	2	12
Professionals	0	1	0	0	0	0	0	0	0	0	0	0	0	1	1
Technicians	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Sales Workers	4	4	0	0	0	0	0	0	0	0	0	0	4	4	8
Office & Clerical	1	8	0	0	0	0	0	2	0	0	0	0	1	10	11
Craftsmen (Skilled)	11	0	0	0	0	0	1	0	0	0	0	0	12	0	12
Operatives (Unskilled)	68	0	4	0	2	0	3	0	2	0	0	0	79	0	79
Laborers (Unskilled)	7	0	0	0	0	0	0	0	0	0	0	0	1	0	1
Service Workers	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>Totals</b>	<b>94</b>	<b>13</b>	<b>4</b>	<b>2</b>	<b>2</b>	<b>0</b>	<b>5</b>	<b>2</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>107</b>	<b>17</b>	<b>124</b>

On-the-Job Trainees* (White collar)															
On-the-Job Trainees* (Production)															

\* Report only employees enrolled in formal on-the-job training programs. This information shall also be included in the counts for the appropriate category above.

Denise Skaar  
 Equal Employment Opportunity Officer (Print Name)  
Denise Skaar  
 Equal Employment Opportunity Officer (Signature)

## PUBLIC HOUSING AGENCY OF THE CITY OF SAINT PAUL

**REPORT TO COMMISSIONERS**

**FROM JON M. GUTZMANN  
EXECUTIVE DIRECTOR**

**REGARDING** Refuse Hauling Services at  
Mt. Airy Homes  
Contract No. 22-001

**DATE** May 26, 2021

Staff requests Board approval to award a one-year contract for refuse hauling services for the 302 family units at Mt. Airy Homes to the sole bidder, Republic Services of Inver Grove Heights, Minnesota for a bid amount of \$4,492.86 per month, or \$3.43 per unit per week. If approved, the contract will begin on July 1, 2021 and run for an initial period of one year, with an option to extend annually for a maximum contract term of five years. The price includes new 90-gallon plastic trash containers on wheels that are provided and serviced by the contractor. The PHA is currently paying \$4,185.37 per month, or \$3.20 per unit per week, so the new bid amount results in a \$307.49 per month (7%) increase in cost, or approximately \$3,690 per year.<sup>1</sup> A copy of the bid tabulation dated May 11, 2021 is attached.

The invitation to bid was advertised in newspapers and posted to a publicly accessible website for review. PHA staff also contacted and solicited bids directly from six refuse hauling companies which service the greater metropolitan area. However, only Republic Services submitted a bid. One company could not meet the requirements stated in the technical specifications of the contract documents due to the company's policy/liability issues. One company was unable to bid because they are not able to satisfy the contractual obligations and would not be able to procure the new trash carts in time to service these properties. Advanced

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<sup>1</sup> The last formal contract (16-003), for two years, was approved by the Board on April 22, 2015. When that contract was ending in 2019, refuse hauling prices increased substantially, related to the City-mandated organized trash collection system. Therefore staff issued the existing informal contract (19-141) in 2019. That contract amount was increased to the rates shown above in January 2021 due to higher tipping fees charged by the County.

Disposal, with whom the PHA has previously contracted for refuse hauling services, has been acquired by another potential bidder, Waste Management. Due to the timing of the merger, Advanced Disposal and Waste Management were unable to submit bids. Two trash haulers were not responsive.

Staff anticipates that approximately \$53,914 will be spent during each year of this contract. The Employer Information Report for Republic Services is attached. Because this contract is based on unit prices, it is not subject to the Section 3 Policy's requirement for contributing to the PHA's Section 3 Training Fund.

Sufficient funds for this contract are in the current RAD PBRA Operating Budget for Mt. Airy Homes and will be included in the proposed budget for next year. Even though only one bidder responded to this bid solicitation, the contract is not subject to HUD approval because it is a normal expense necessary for the operations of the property, and not for the use of Reserve for Replacement funds.

TDA/VMA/JTL

Attachments: Bid Tabulation  
Employer Information Report



**Refuse Hauling Services at Mt Airy Homes**

Contract No. 22-001

Time of Bid Opening: TUESDAY May 11, 2021, 11:00 a.m.

Place of Bid Opening: 200 Arch Street East, St. Paul, Minnesota  
 & Zoom: <https://zoom.us/j/95820502188?pwd=bjB2S25QaVh4UnQ5TFBrczVWcjBLZz09>  
 Meeting ID: 958 2050 2188  
 Passcode: 061141

ANNOUNCEMENT: Although these bids are being publicly opened and read aloud, the PHA does not thereby waive any informalities or irregularities with respect to such bids. The PHA reserves the right to reject any or all bids or to waive any informalities in the bidding. The bids will be available at this office for public inspection.

**Tabulation of Bids**

Bidder	Bid Item	Bid Amount
1 Republic Services 4325 Sixty-Sixth Street E. Inver Grove Heights, MN 55076	A. Weekly Service	\$ 3,261.60 /Month
	B. 9.75% MN State Fee	\$ 318.01 /Month
	C. 28% County Fee	\$ 913.25 /Month
	<b>Total</b>	<b>\$ 4,492.86 /Month</b>

Bids Opened By: T. Braun

In Attendance: V. Austin, J. LaSota, T. Braun - PHA; G. Crees - Republic Services

Bids Recorded By: T. Landers

**EQUAL EMPLOYMENT OPPORTUNITY  
Employer Information Report**

Company Name: Republic Services Contact Person: Denise Skuar  
 Address: 4325 166th St E Telephone #: 651.286.4571  
 City: Tower Grove Heights Fax #: 651.286.4547  
 State: MN Zip: 55076 Fed. Tax ID #: 65-071-6904  
 Email Address: Dskuar@republicservices.com

**Company Owner\* Information:**

- |   |   |
|---|---|
| <u>Category:</u>                                  | <u>Native Origins in:</u>   |
| 1 <input type="checkbox"/> White American         | Europe, North America, or the Mid-East  |
| 2 <input type="checkbox"/> African American       | Any Black racial group in Africa  |
| 3 <input type="checkbox"/> Native American Indian | North America, and maintain cultural identification through tribal affiliation or community recognition, not including Eskimos or Aleuts. |
| 4 <input type="checkbox"/> Hispanic American      | Mexico, Puerto Rico, Cuba, Central or South America, or other Spanish origin, culture, or descent, regardless of race.                    |
| 5 <input type="checkbox"/> Asian/Pacific American | Far East, Southeast Asia, the Indian Subcontinent, Pacific Islands  |
| 6 <input type="checkbox"/> Hasidic Jew            |   |
| 7 <input type="checkbox"/> Female                 |   |
| 8 <input type="checkbox"/> Disabled               |   |

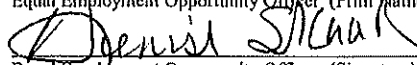
\* Owner is defined as: one who owns and controls at least 51% of the business, and is involved with the daily operation and management of the business.

**Company Employee Information:**

Report the number of all employees - permanent, part-time, apprentices

Occupation Category	White		African American		Nat. Amer. Indian		Hispanic American		Asian/Pacific American		Disabled		Totals		
	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	All
Officials & Managers	9	0	0	2	0	0	1	0	0	0	0	0	10	2	12
Professionals	0	1	0	0	0	0	0	0	0	0	0	0	0	1	1
Technicians	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Sales Workers	4	4	0	0	0	0	0	0	0	0	0	0	4	4	8
Office & Clerical	1	8	0	0	0	0	0	2	0	0	0	0	1	10	11
Craftsmen (Skilled)	11	0	0	0	0	0	1	0	0	0	0	0	12	0	12
Operatives (Unskilled)	68	0	4	0	2	0	3	0	2	0	0	0	79	0	79
Laborers (Unskilled)	1	0	0	0	0	0	0	0	0	0	0	0	1	0	1
Service Workers	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>Totals</b>	<b>94</b>	<b>13</b>	<b>4</b>	<b>2</b>	<b>2</b>	<b>0</b>	<b>5</b>	<b>2</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>107</b>	<b>17</b>	<b>124</b>
On-the-Job Trainees* (White collar)															
On-the-Job Trainees* (Production)															

\* Report only employees enrolled in formal on-the-job training programs. This information shall also be included in the counts for the appropriate category above.

Denise Skuar  
 Equal Employment Opportunity Officer (Print Name)  
  
 Equal Employment Opportunity Officer (Signature)

**PUBLIC HOUSING AGENCY OF THE CITY OF SAINT PAUL****REPORT TO COMMISSIONERS****FROM JON M. GUTZMANN  
EXECUTIVE DIRECTOR****REGARDING** Furnace Replacements  
McDonough Homes  
Contract No. 22-011**DATE** May 26, 2021

Staff requests approval to award a contract for Furnace Replacements at McDonough Homes to the lowest responsible bidder, Erickson Plumbing, Heating, Air, & Electrical, of Blaine, Minnesota, in the total bid amount of \$153,220. A copy of the May 12, 2021 bid tab is attached.

The contractor will remove the existing furnaces from 70 units and install new energy-efficient furnaces. This contract is the second of multiple furnace replacement contracts at McDonough, spread out over several budget years. This process will stagger the ages/warranties of the furnaces at the site, and blunt the cost impact of replacing the furnaces in all of the 592 units.

Staff solicited for bids by advertising in local papers and trade publications, sent bid documents directly to Minneapolis and St. Paul Building Exchanges, and sent Invitations to Bid to several local companies that have expressed an interest in contracting with the PHA. Three contractors submitted bids.

The bid amount from Erickson is within staff estimates for the work, and the per-unit prices are very close to the prices we received for replacing 70 furnaces last year at McDonough Homes.

Erickson will comply with the PHA's Section 3 Policy by subcontracting air duct cleaning to a Section 3 certified business, which is also a Minority-Owned Business Enterprise (MBE).

Erickson performed satisfactorily on their previous PHA contract work. The Employer

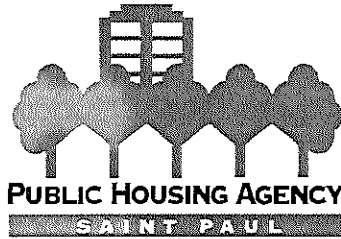
Information Reports for Erickson and the second low bidder, Binder Heating & Air, Inc., are attached.

There are sufficient RAD PBRA funds available for this contract. Furnace replacement was included in the RAD Capital Needs Assessment, so funds in the Project's Reserve for Replacement account are available for this purpose. Staff obtained prior HUD approval to expend \$150,000 from that reserve account on this contract. There are sufficient funds for the balance of this contract price in the Board-approved FY 2022 Operating Budget for McDonough Homes.

TDA/JTL/KYY

Attachments: Tabulation of Bids  
Employer Information Reports (EEO-1)





FURNACE REPLACEMENTS AT MCDONOUGH HOMES CONTRACT NO. 22-011.  
Time of Bid Opening 10:00 AM. Local Time May 12, 2021. Place of Bid Opening 200 Arch St. E., St. Paul MN 55130.

ANNOUNCEMENT: Although these bids are being publicly opened and read, the PHA does not thereby waive any informalities or irregularities with respect to such bids. The PHA reserves the right to reject any or all bids or to waive any informalities in the bidding. The bids will be available at this office for public inspection.

TABULATION OF BIDS

Firm Name	Base Bid	Deduct Alternate #1	Sum (Base Bid-Deduct 1)	Deduct Alternate #2	Sum (Base Bid - Deducts 1 & 2)
1 Erickson Plumbing Heating Air & Electrical 1471 92nd Lane NE Blaine, MN 55449	\$ 153,220.00	\$ 21,220.00	\$ 132,000.00	\$ 42,435.00	\$ 89,565.00
2 Binder Heating & Air, Inc. 222 Hardman Avenue North South St. Paul, MN 55075	\$ 154,777.00	\$ 22,111.00	\$ 132,666.00	\$ 44,222.00	\$ 88,444.00
3 Cities1 Plumbing and Heating, Inc. 787 Hubbard Avenue St. Paul, MN 55104	\$ 191,172.00	\$ 26,131.00	\$ 165,041.00	\$ 52,259.00	\$ 112,782.00
4			\$ -		\$ -
5			\$ -		\$ -

Bids Opened By: Jordan LaSota

Bids Recorded By: Tricia Landers

In Attendance: Ka Yang, Tim Braun, Jordan LaSota, Tricia Landers, Ron Erickson (via zoom), Bob Gear (Binder), Tom Edholm (Cities1)

**EQUAL EMPLOYMENT OPPORTUNITY  
Employer Information Report**

Company Name: Erickson Plumbing Heating Air Electrical Contact Person: Stacy Erickson  
 Address: 1471 92nd Lane NE Telephone #: 763-783-4545  
 City: Blaine Fax #: 763-783-4566  
 State: MN Zip: 55449 Fed. Tax ID #: 41-1528722  
 Email Address: serickson@ihearterickson.com

**Company Owner\* Information:**

- |   |   |
|---|---|
| <p><u>Category:</u></p> <p>1 <input checked="" type="checkbox"/> White American</p> <p>2 <input type="checkbox"/> African American</p> <p>3 <input type="checkbox"/> Native American Indian</p> <p>4 <input type="checkbox"/> Hispanic American</p> <p>5 <input type="checkbox"/> Asian/Pacific American</p> <p>6 <input type="checkbox"/> Hasidic Jew</p> <p>7 <input checked="" type="checkbox"/> Female</p> <p>8 <input type="checkbox"/> Disabled</p> | <p><u>Native Origins in:</u></p> <p>Europe, North America, or the Mid-East</p> <p>Any Black racial group in Africa</p> <p>North America, and maintain cultural identification through tribal affiliation or community recognition, not including Eskimos or Aleuts.</p> <p>Mexico, Puerto Rico, Cuba, Central or South America, or other Spanish origin, culture, or descent, regardless of race.</p> <p>Far East, Southeast Asia, the Indian Subcontinent, Pacific Islands</p> |
|---|---|

\* Owner is defined as: one who owns and controls at least 51% of the business, and is involved with the daily operation and management of the business.

**Company Employee Information:**

Report the number of all employees - permanent, part-time, apprentices

Occupation Category	White		African American		Nat. Amer. Indian		Hispanic American		Asian/Pacific American		Disabled		Totals		
	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	All
Officials & Managers	4	1											4	1	5
Professionals															
Technicians															
Sales Workers	1												1		1
Office & Clerical	1	3											1	3	4
Craftsmen (Skilled)	14												14		14
Operatives (Unskilled)															
Laborers (Unskilled)	1												1		1
Service Workers															
<b>Totals</b>															

On-the-Job Trainees* (White collar)															
On-the-Job Trainees* (Production)															

\* Report only employees enrolled in formal on-the-job training programs. This information shall also be included in the counts for the appropriate category above.

Stacy Erickson  
 \_\_\_\_\_  
 Equal Employment Opportunity Officer (Print Name)  
*Stacy Erickson*  
 \_\_\_\_\_  
 Equal Employment Opportunity Officer (Signature)

**EQUAL EMPLOYMENT OPPORTUNITY  
Employer Information Report**

Company Name: Binder Heating & Air Contact Person: Audrey Graves  
 Address: 222 Hardman AVE. Telephone #: 651-457-8781  
 City: St Paul Fax #: 651-457-7116  
 State: MN Zip: 55075 Fed. Tax ID #: 41-0951543  
 Email Address: comfort@binderheating.com

**Company Owner\* Information:**

Category:

- 1  White American
- 2  African American
- 3  Native American Indian
- 4  Hispanic American
- 5  Asian/Pacific American
- 6  Hasidic Jew
- 7  Female
- 8  Disabled

Native Origins in:

Europe, North America, or the Mid-East  
 Any Black racial group in Africa  
 North America, and maintain cultural identification through tribal affiliation or community recognition, not including Eskimos or Aleuts.  
 Mexico, Puerto Rico, Cuba, Central or South America, or other Spanish origin, culture, or descent, regardless of race.  
 Far East, Southeast Asia, the Indian Subcontinent, Pacific Islands

\* Owner is defined as: one who owns and controls at least 51% of the business, and is involved with the daily operation and management of the business.

**Company Employee Information:**

Report the number of all employees - permanent, part-time, apprentices

Occupation Category	White		African American		Nat. Amer. Indian		Hispanic American		Asian/Pacific American		Disabled		Totals		
	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	All
Officials & Managers	1	1											1	1	2
Professionals															
Technicians															
Sales Workers	2												2		2
Office & Clerical		4												4	4
Craftsmen (Skilled)	13												13		13
Operatives (Unskilled)															
Laborers (Unskilled)															
Service Workers															
<b>Totals</b>	<b>16</b>	<b>5</b>											<b>16</b>	<b>5</b>	<b>21</b>
On-the-Job Trainees* (White collar)															
On-the-Job Trainees* (Production)															

\* Report only employees enrolled in formal on-the-job training programs. This information shall also be included in the counts for the appropriate category above.

Audrey Graves  
 Equal Employment Opportunity Officer (Print Name)  
Audrey Graves  
 Equal Employment Opportunity Officer (Signature)