

On July 26, 2017, the Saint Paul Public Housing Agency (PHA) Board of Commissioners approved the following actions:

- Capital Fund Program: 2014, 2015 and 2016 CFP Budget Revisions; Initial 2017 Capital Fund Program Budget; Initial 2017 Replacement Housing Factor (RHF) Budget; and Agency Plan Amendment

PUBLIC HOUSING AGENCY OF THE CITY OF SAINT PAUL

REPORT TO COMMISSIONERS

**FROM JON M. GUTZMANN
EXECUTIVE DIRECTOR**

REGARDING Capital Fund Program: 2014, 2015 and
2016 CFP Budget Revisions;
Initial 2017 Capital Fund Program Budget;
Initial 2017 Replacement Housing Factor (RHF)
Budget; and Agency Plan Amendment

DATE July 26, 2017

Staff requests Board approval of Resolution No. 17-7/26-01 approving the following budgets and amending the Agency Plan accordingly:

1. Initial budget for the 2017 Capital Fund Program (CFP) grant of \$7,159,806 (attached on green paper);
2. Initial budget for the 2017 Replacement Housing Factor (RHF) grant of \$9,564 (attached on yellow paper);
3. Revisions to the CFP Five Year Action Plan FFY2017 thru FFY2021 (attached on blue paper).
4. Revisions for the 2014, 2015 and 2016 CFP grants (attached on green paper);

The initial budgets reflect the PHA's actual grant amounts announced by HUD on June 30, 2017 for the 2017 Capital Fund Program and the 2017 Replacement Housing Factor (RHF). The 2017 CFP grant of \$7,159,806 is \$41,633 (.59%) more than last year's grant of \$7,118,173.

Staff submitted the Annual Consolidated Contribution contract amendments (ACCs) accepting the 2017 CFP grant and 2017 RHF grant to HUD on July 5, 2017. The revised budgets for the 2014, 2015 and 2016 CFP grants adjust line items to match actual obligations and expenditures but do not change the total amount of the grants. The Capital Fund Program Five Year Action Plan for FFY2017 thru FFY2021 has been revised from that approved by the Board on March 22, 2017 to match the final 2017 funding amount.

The uses of the funding shown in the attached budgets are consistent with the draft CFP budget and CFP Five Year Action Plan that staff discussed with residents and presented at the Agency

Plan public hearing in November, 2016. Since the amount of the 2017 grant was not known at that time, staff used the lower amount of last year’s CFP grant in those draft CFP budgets. To match the higher grant award staff increased the funding for the Valley Hi-Rise plumbing replacement, as shown in the attached budget.

The FFY 2017 Replacement Housing Factor grant will be saved for future construction or acquisition of replacement housing.

The table below shows the CFP grant amounts, the dates when the PHA gained access to the funds (when HUD signed the ACC amendments), and the timelines for expenditure. The PHA routinely meets or exceeds all of HUD’s goals for timely obligation of CFP grant funds (90% obligated within 24 months) and expenditure (fully expended within 48 months).

	2014 CFP Funds	2015 CFP Funds	2016 CFP Funds	2017 CFP Funds
Grant Amount	\$6,725,092	\$6,786,832	\$7,118,173	\$7,159,806
ACC Date	5/13/2014	4/13/2015	4/13/2016	8/16/2017
Percent Obligated	99.92% (6/28/17) Met 90% Goal by 5/12/16	94.92% (6/28/17) Met 90% Goal by 4/12/17	88.96% (6/28/17) Goal: 90% by 4/12/18	0% Goal: 90% by 8/15/2019
Percent Expended	91.14% (6/28/17) Goal: 100% by 5/12/18	87.71% (6/28/17) Goal: 100% by 4/12/19	83.43% (6/28/17) Goal: 100% by 4/12/20	0% Goal: 100% by 8/15/2021

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Attachments: Resolution No. 17-7/26-01
 Summary Spreadsheets of CFP Grant Budgets

**PUBLIC HOUSING AGENCY OF THE CITY OF SAINT PAUL
RESOLUTION NO. 17-7/26-01**

**CAPITAL FUND PROGRAM (CFP) BUDGETS: INITIAL 2017 CFP BUDGET;
INITIAL 2017 REPLACEMENT HOUSING FACTOR BUDGET; REVISIONS FOR 2014,
2015 & 2016 CFP BUDGETS; REVISED FIVE YEAR ACTION PLAN FOR 2017 - 2021.**

WHEREAS, the U.S. Department of Housing and Urban Development (HUD) has awarded the Public Housing Agency of the City of Saint Paul (PHA) the following grants:

- FFY 2017 Capital Fund Program Grant No. MN46P00150117,
- FFY 2017 Replacement Housing Factor Grant No. MN46R00150117
- FFY 2016 Capital Fund Program Grant No. MN46P00150116,
- FFY 2015 Capital Grant Program Grant No. MN46P00150115, and
- FFY 2014 Capital Grant Program Grant No. MN46P00150114,

WHEREAS, HUD requires the PHA to establish a budget for the expenditure of funds under each grant provided under the Capital Fund Program, Replacement Housing Fund Program, and

WHEREAS, HUD requires the PHA to establish a Five Year Action Plan for the expenditure of Capital Fund Program funds, and

WHEREAS, staff drafted the attached Capital Fund Program, Replacement Housing Fund Program, and Revised Capital Fund Program Five Year Action Plan:

1. Initial Budget for the FFY 2017 Capital Grant Program Grant No. MN46P00150117
2. Initial Budget for the FFY 2017 Replacement Housing Factor No. MN46R00150117
3. June 28, 2017 Budget Revision for the FFY 2016 Capital Grant Program Grant No. MN46P00150116
4. June 28, 2017 Budget Revision for the FFY 2015 Capital Grant Program Grant No. MN46P00150115
5. June 28, 2017 Budget Revision for the FFY 2014 Capital Grant Program Grant No. MN46P00150114
6. Revised Capital Fund Program Five Year Action Plan FFY2017 through FFY2021

WHEREAS, the Board of Commissioners finds that these CFP, RHF grant budgets and Revised Five Year Action Plan are necessary and appropriate to comply with HUD requirements and to best serve the needs of PHA residents;

NOW THEREFORE BE IT RESOLVED by the Board of Commissioners of the Public Housing Agency of the City of Saint Paul as follows:

1. The five budgets listed above and the Revised CFP Five Year Action Plan listed above are approved as presented;
2. Staff is authorized to execute and submit all required documents relating to these grants and budget revisions;
3. The Agency Plan is amended accordingly; and
4. Pursuant to HUD notice dated January 11, 1990, the PHA certifies that no employee is serving in a variety of positions that will exceed 100 percent of his or her work time.